To,
The Controller of Examinations (Conduct)
Federal Board of Intermediate and
Secondary Education, **Islamabad**.

Subject: **IMPROVEMENT OF MARKS/GRADE.**

Sir,

I, Mr./Miss/Mrs. ___________________________

S/D/O ___________________________

appeared in **SSC/HSSC-II, Annual/Supplementary Examination, _____** under
Roll No. ________________ and secured _____ marks.

I, now intend to appear for improvement of marks/grade in the forthcoming
**SSC/HSSC-I&II Annual/Supplementary Examination ___________.**

I, hereby solemnly declare and affirm that I have neither appeared for
improvement of marks/grade previously nor I have obtained Migration Certificate from this
Board. My Registration No is ________________.

I, further neither declare on solemn affirmation that I have neither concealed facts
nor submitted wrong information in order to get undue advantage. If any information provided
by me is found incorrect, the Board may initiate legal proceedings against me including
quashment/cancellation of result.

**SIGNATURE OF THE CANDIDATE**

**Instructions**

(i) An attested photocopy of result card must be attached with the admission form.

(ii) There is only one attempt/chance for improvement of grade/marks which can be
availed within a period of one year after passing **SSC/HSSC Part-II Examination.**

(iii) The candidates desirous of improving their grade/marks in the **SSC/HSSC Examinations** can do so by re-appearing in any number of subject(s)/paper(s) of
their choice or Part-I or Part-II or both the parts/entire examination in the course
(syllabus) in which he/she passed the examination.

**NOTE:** The candidates, those who want to improve their result will submit
admission form also alongwith this proforma. Only proforma is not sufficient.