



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
H-8/4, ISLAMABAD (PAKISTAN)**

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No. F-1(G)/HSSC-C/F.NOT/A-2017/ 593

Dated: 25-11-2016

**NOTIFICATION**  
**(For institutions in abroad)**

It is hereby notified for the general information that the **Higher Secondary School Certificate (HSSC) Part I & II Annual Examination, 2017** of the Federal Board of Intermediate and Secondary Education, Islamabad, will commence from **Tuesday, the 18<sup>th</sup> April, 2017**.

2. The schedule for receipt of admission forms along with admission fee in the Board's office is as under:-

**a. SCHEDULE OF ADMISSION FEE**

	<u>FROM</u>	<u>TO</u>
(1) With normal fee	01-12-2016	09-01-2017
(2) With double fee	10-01-2017	23-01-2017
(3) With triple fee	24-01-2017	21-02-2017

**b. RATES OF ADMISSION FEE:**

<u>CATEGORY</u>	<u>HSSC-I</u>	<u>HSSC-II</u>	<u>HSSC-I &amp; II</u>
(1) For regular/ex/private candidates (all groups)	US \$ 100/-	US \$ 100/-	US \$ 200/-
(2) Additional subject/IBCC Cases	-----	-----	US \$ 200/-
(3) Improvement of Marks/Grade	US \$ 125/-	US \$ 125/-	US \$ 225/-
(4) Registration fee (for private candidates if not registered before)	-----	-----	US \$ 75/-

(In addition to exam admission fee as applicable)

3. Admission forms of all categories (Regular, Ex, Private except the candidates appearing for improvement) shall submit online by filling admission forms at FBISE website [www.fbise.edu.pk](http://www.fbise.edu.pk). Instructions/procedure for online submission available at our website. However, a **hard copy of computerized Admission Forms attested by their respective head institution along with a list of candidates and original Bank Draft/Swift Transfer (FBISE Copy) must be sent to the A/C of HSSC Conduct by post/by bag, through a covering letter.**

**NOTE:**

- Private candidates are not allowed to offer the paper(s)/subject(s) involving practicals.
- The failure candidate(s) of HSSC Supplementary Examination, 2016 may also submit their admission forms with normal fee within 15 days from the date of declaration of result but before commencement of the examination positively.

4. For remittance of fee to the FBISE account, the overseas institutions/candidate(s) may submit the same preferably through SWIFT MT 103 into FBISE account No.22110050002001 at the Habib Bank Limited, FBISE branch, Sector H-8/4, Islamabad (Pakistan), (Nature of fee must be mentioned while preparing Swift MT 103 form/text).

(OR)

Payment may be made through Bank Draft in favour of Controller of Examinations (Conduct), Federal Board of Intermediate and Secondary Education, Islamabad encashable at Islamabad. In case the said option is not feasible, the institution(s)/candidate(s) will pay US\$20/- in excess on each bank draft encashable from USA, on account of collection charges.

**NOTE:** The details of fee should be specified in the covering letter and following information must be provided on the backside of Swift Payment Receipt/Bank Draft:

**FOR INSTITUTIONS**

Name of Institution \_\_\_\_\_  
No. of candidates \_\_\_\_\_  
Nature of Fee \_\_\_\_\_

**FOR INDIVIDUALS**

Name of Candidate \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Nature of Fee \_\_\_\_\_

5. **OTHER BOARD CASES.** The Head of Institution is requested to submit admission form(s) separately in respect of candidates who appeared/passed their HSSC Part-I Examination from any other Board. Their Original Result Cards of HSSC-I and a photocopy thereof, duly verified by the respective Board must be attached with their admission forms.

6. **FOR COMPARTMENT CASES.** The candidates who intend to reappear in any number of paper(s) of HSSC Part-I or Part-II after having failed, they would pay full fee of their respective part of examination.

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7. **DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM.** An attested photocopy of registration card issued at HSSC level from FBISE and result card of SSC examination must be attached with the admission form, if the candidate is appearing in HSSC Part-I only or HSSC Part-I & II together as a fresh. An attested photocopy of HSSC Part-I Result Card must be attached, if he/she is appearing in HSSC Part-II examination. The candidates who appear as regular in HSSC Part-I from a college and appear in HSSC Part-II from another college must provide an attested copy of the College Leaving Certificate, along with admission form. The candidates taking Pakistani Culture/Urdu Salees/English Advance etc must attach an attested photocopy of permission letter issued by the Federal Board with their admission forms. Permission for change of group/subject(s) cancellation of 1<sup>st</sup> year's results letter must also be attached (if applicable). The candidates who passed their Secondary School Certificate from a country other than Pakistan must attach an attested photocopy of Equivalence Certificate issued by the IBCC along with their Admission Forms.

8. Change of subject(s)/group will not be allowed under any circumstances after submission of admission form to the Board's Office.

9. Private candidates residing in the territorial jurisdiction of FBISE may also apply to appear in the examination of the Federal Board. However, they shall not be allowed to offer any subject/group of subject(s) not offered by the affiliated institution(s).

10. Facility of reappearing in one or two papers of HSSC Part-I along with Part-II papers, is provided for which papers of Part-I will have to be indicated in the respective column of admission form. He/She will pay fee of both the parts.

11. The candidate(s) who wish to improve their grade/marks should fill in the admission form(s) along with improvement application form which can be downloaded from the FBISE website ([www.fbise.edu.pk](http://www.fbise.edu.pk)).

12. All the Heads of affiliated institutions are requested to ensure that the particulars of candidates on the admission forms are recorded on the basis of registration card. Admission form will not be entertained without registration number/card.

  
(AHMED NAWAZ MALIK)  
Controller of Examinations  
(Conduct)

#### **DISTRIBUTION**

1. APS to Secretary, Ministry of Federal Education and Professional Training, Pak Secretariat, Government of Pakistan, Islamabad.
2. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
3. All Heads of Educational Institutions (Abroad) affiliated with FBISE, Islamabad.
4. Pakistan Embassies in the relevant countries.
5. All HOD's, FBISE, Islamabad.
6. APSs to Chairman and Secretary, FBISE, Islamabad.
7. The Manager, HBL, FBISE branch, H-8/4, Islamabad.
8. Officer Incharge Website, FBISE, Islamabad
9. The Section Officer (Bag Section), Ministry of Foreign Affairs, Islamabad.
10. All Concerned.

  
(MUSSARAT RAUF)  
Deputy Controller of Examinations  
(HSSC-Conduct)  
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