SYLLABUS (HIC)
COMPUTER SCIENCE
For Class-XII

Note: More emphasize will be given on practical aspect.

1. Typing
   - Inpage

2. Micro Soft Excel
   - Worksheets
   - Charts
   - Paragraph: charts
   - Line graphs
   - Functions
   - Formulas
   - Reports

3. Corel Draw
   - Graphic/Suite
   - Drawing
   - Fonts and Clip Arts
   - Special Effects
   - Multipage Documents
   - Vector Graphic Editor

4. MS Power Point
   - Presentation
   - Slide Show
   - Design Templates
   - Movie Clips
   - Sound Clips

MS Excel (Practical)
1. All the Menus of MS Excel
2. 20 Assignments in MS Excel

MS Access:
1. What is Database?
2. Type of Data
3. Creating of Database
4. Input Data
5. Creating Reports
6. Creating Forms

Prescribed Textbook
A Textbook of Computer Science for Class XI and XII
Published by: National Book Foundation