



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
H-8/4, ISLAMABAD (PAKISTAN)**

Phone No: 9269506, Fax No: 9269507

E-mail: controller.c@fbise.edu.pk website: www.fbise.edu.pk

No. F-1(G)/HSSC-C/F.NOTI/A-2019/ 737

Dated: 27-11-2018

NOTIFICATION

(For institutions within Pakistan)

It is hereby notified for the general information that the **Higher Secondary School Certificate (HSSC) Part I & II Annual Examination, 2019** of the Federal Board of Intermediate and Secondary Education, Islamabad, will commence from **Tuesday, the 16th April, 2019**.

2. The schedule for receipt of admission forms/data along with admission fee in the Board's Office is as under:-

| CATEGORY OF STUDENTS | SCHEDULE FOR SUBMISSION OF ADMISSION FORM ALONG WITH FEE | | | | | |
|---|--|------------|------------|------------|------------|------------|
| | NORMAL FEE | | DOUBLE FEE | | TRIPLE FEE | |
| | From | To | From | To | From | To |
| Private/Ex-candidates of HSSC-I&II (including improvement/additional subject cases) | 03-12-2018 | 03-01-2019 | 04-01-2019 | 17-01-2019 | 18-01-2019 | 14-02-2019 |
| Regular candidates of HSSC-I | 03-12-2018 | 10-01-2019 | 11-01-2019 | 23-01-2019 | 24-01-2019 | 14-02-2019 |
| Regular candidates of HSSC- II | 03-12-2018 | 15-01-2019 | 16-01-2019 | 28-01-2019 | 29-01-2019 | 14-02-2019 |

RATES OF ADMISSION FEE:

| CATEGORY OF STUDENTS | Rates | | |
|--|---|-----------|-------------|
| | HSSC-I | HSSC-II | HSSC-I & II |
| Regular candidates (all groups) | Rs.1300/- | Rs.1300/- | Rs.2600/- |
| Ex/private candidates (all groups) | Rs.1500/- | Rs.1500/- | Rs.3000/- |
| Additional Subject/IBCC cases | ----- | ----- | Rs.2600/- |
| Improvement of marks/grade | Rs.1500/- | Rs.1500/- | Rs.3000/- |
| Registration fee (for private candidates if not registered before) | ----- | ----- | Rs.600/- |
| | (In addition to exam admission fee as applicable) | | |

- NOTE:**
- Those institutions/candidates who mail/post their admission forms/data, computerized generated list and covering letter along with requisite fee to the Board must dispatch them at least three days before the last date specified above to avoid payment of extra fee or rejection of admission form(s).
 - The failure candidate(s) of HSSC Supplementary Examination, 2018 may also submit their admission forms with normal fee within 15 days from the date of declaration of result.
 - Change of subjects/group will not be allowed under any circumstances after submission of admission form to the Board's office.
 - Facility of reappearing in one or two papers of HSSC Part-I along-with Part-II papers, is provided for which papers of Part-I will have to be indicated in the respective column of admission form and covering letter as well. He/She will pay fee of both the parts.
 - The Head of institution is requested to submit admission form(s) separately in respect of candidates who appeared/passed their HSSC Part-I Examination from any other Board. Their Original Result Cards of HSSC-I and a photocopy thereof, duly verified by the respective Board must be attached with their covering letter.
 - The institutions and Ex-Private candidates of Gilgit-Baltistan (Gilgit/Skardu) should submit their admission forms to FBISE Sub - Office Gilgit & Skardu, as per schedule.
 - Admission fee shall be submitted at any nearest HBL Branch by completing/downloading fee Challan available at FBISE website & sent it to Board's Office along with admission form/list within specified due dates.

3. **MODE OF SUBMISSION FOR REGULAR CANDIDATES OF HSSC-I & II** Admission data (in soft form) placed on FBISE website for HSSC-I & II candidates will be filled in letter and spirit by the institution within given due dates. **No hard copy of admission form of HSSC-I & II of the regular students shall be submitted by institution(s).** Institution shall only forward the computerized generated list of students with their registration number, subjects/group, online Bank challan receipts number, date of fee submission along with covering letter duly signed and stamped by Principal and original Bank challan receipt (Board Copy) within given due dates to the Controller of Examinations (Conduct) by post or at **One Window Cell of FBISE, Islamabad**. Correction in the editable field of the available data will be done by institution till final submission of Admission forms. In case of any difficulty in data entry, please contact the number 051-9269516 & 051-9269514.

Cont'd P/2

4. **MODE OF SUBMISSION FOR EX, PRIVATE, IBCC AND IMPROVEMENT CANDIDATES** The categories of the candidates (Ex, Private, IBCC & Improvement) should fill in the admission form which can be downloaded from FBISE website www.fbise.edu.pk & the same along with original challan receipt (Board Copy) must be submitted to the Controller of Examinations (Conduct) by post or at One Window Cell of FBISE, Islamabad. Admission form of non-registered Private/IBCC candidates must be got attested from any of the Government Officer of BPS-17 and above in Education Department/officers of Armed Forces/Head of an affiliated institution. Only non-registered Private/IBCC candidates have to paste two passport size photographs on prescribed places at page 1 of the admission form (one un-attested whereas second one must be got cross attested)

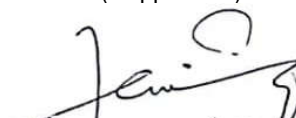
5. Those candidates who intend to improve their Grade/Marks after passing HSSC Examination can do so by re-appearing in any number of subjects/papers of their choice or Part-I or Part-II or both the Parts/entire examination as the case may be within a period of one year of passing the relevant examination. The candidates appearing in any subject (both the papers) involving practical examination shall appear in the practical examination as well. However, candidate neither requires nor can appear in practical if he/she is appearing in a paper of a subject or any one part of the examination.

6. The candidates having compartment and intend to reappear in any number of papers of HSSC Part-I or Part-II after having failed, would pay full fee of their respective part of examination.

7. Private candidates residing in the territorial jurisdiction of FBISE, who has not been on the roll of any institution after 30th November of the academic year must attach original College Leaving Certificate of HSSC Part-I with the admission form to appear in the examination of the Federal Board. However, they shall not be allowed to offer any subject/group of subject(s) not offered by the affiliated institution(s) or involving practical(s).


8. **DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM.**

- i. Attested copy of SSC Result Card if appearing in HSSC Part-I only or HSSC Part-I & II together as a fresh.
- ii. Attested copy of HSSC Part-I Result Card if appearing in HSSC-II examination.
- iii. Attested copy of permission letter of FBISE if candidates have taken Pakistani Culture/Urdu Salees.
- iii. Attested copy of Equivalence Certificate issued by IBCC in case of foreign qualification (O levels etc).
- iv. Attested copy of letter of change of group/subject, cancellation of 1st year result (if applicable).


(FATIMA TAHIRA) 627
CONTROLLER OF EXAMINATIONS
(CONDUCT)
Ph. 051-9269506

DISTRIBUTION

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
2. All the Chairmen, BISEs, in Pakistan.
3. The Director General, Federal Directorate of Education, G-9/4, Islamabad.
4. The Director of Education, FGEI, (C/G) Sir Syed Road, Rawalpindi Cantt.
5. The Director Education, PAF Directorate of Education, Rear Air H.Q, Peshawar Cantt.
6. The Director of Education, Naval Headquarters, Islamabad.
7. The Director Army Public School & College System, Army Central Library, GHQ, Rawalpindi.
8. C.B Education Directorate, C/O Chaklala Cantonment Board, Opposite Health Ways Laboratory, Murree Road, Rawalpindi.
9. The Director (Colleges), Directorate of Education, Gilgit (Gilgit-Baltistan).
10. The Director (Schools), Directorate of Education, Gilgit (Gilgit-Baltistan).
11. The Director of Education, Baltistan Region, Skardu.
12. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad
13. All GSOs-I, FGEI, Regional Offices.
14. All the Heads of Educational Institutions (within the country) affiliated with FBISE, Islamabad.
15. The Manager, HBL, FBISE Branch, H-8/4, Islamabad.
16. The Controller P.T.V/ Radio News, Constitution Avenue, Islamabad.
17. The Editor, Leading News Papers of Rawalpindi/Islamabad.
18. All HOD's, FBISE, Islamabad.
19. The Officer Incharge Website, FBISE, Islamabad.
20. APS to Chairman and Secretary, FBISE, Islamabad.
21. Incharge, FBISE Sub-Office, Gilgit & Skardu (Gilgit-Baltistan).
22. All concerned.


(HAFIZ QAMAR ZAMAN)
ASSISTANT CONTROLLER OF EXAMINATIONS
(HSSC-CONDUCT)
Ph. 051-9269541